



Request for Transcript from Previous Institution

In order to evaluate your transfer credit, UMUC needs copies of your official transcripts from institutions you have previously attended. Please contact your previous institutions online or by mail to request official transcripts be sent directly to Undergraduate Student Affairs, UMUC, 3501 University Boulevard East, Adelphi, Maryland 20783-8070.

The form below may be useful when requesting other institutions to send your official academic record to UMUC.

Date _____

Name _____
Last First M.I.

SSN _____ DOB _____
Day Month Year

Name under which I attended if different from present name

Present address _____

I first attended your institution from _____ to _____
Month Year Month Year

I most recently attended your institution from _____ to _____
Month Year Month Year

I am enclosing a check or M.O. for \$ _____ to cover the transcript fee.

I hereby give consent to have my academic record released to UMUC.

Signature

Signature is required for your transcript to be released.

Please forward an official copy of my academic record to the address below:

Undergraduate Student Affairs
University of Maryland University College
3501 University Boulevard East
Adelphi, MD 20783-8070